

Sagehill presents...

"Completion of T4's & T4 Summary"



Date: Tuesday, January 24, 2012
Time: 10:00am – 12:00pm
Location: Sagehill Development Corporation
515 Mayer Street – Bruno, SK

Presented by Susan Wehage of the Sagehill Development Corporation

- **Did you have employees in 2011?**
- **Would You Like Us to Assist You To Complete These Returns?**

This seminar will be a “hands-on” session for the completion of these returns. You will need to bring the following:

- ❖ Mailing addresses for each employee
- ❖ Social Insurance Numbers for each employee
- ❖ Payroll Records for each Employee for the period of Jan 2011 – Dec 2011
- ❖ Receiver General Remittance for Jan 2011 – Dec 2011, Calculator
- ❖ T4 and T4 Summary Returns

Remember the Deadline date for filing these returns is Feb 28, 2012

Registration Fee:
\$25.00/person

Seating is limited so
Call 1-888-732-8999 today to register
or register online at www.sagehill.ca



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